

# HIMALAYAN GARHWAL UNIVERSITY, UTTARAKHAND

## EXAMINATION DEPARTMENT

Question:- How can the Degree Certificates/ Marksheet be verified?

Answer:- The Degree/ Marksheets can be verified only by an employer/ Head of the Institution/ Authorised Agencies. The Embassy or High Commission Reputed Foreign/ Indian Credentials Verification Agencies and any other agency specified by the academic council. The concerned office who wants the verification shall have to make formal request along with the photocopy of the Degree Certificate or marksheets or Both. The application/ request for the Degree or marksheets or Both verification be addressed to COE, Himalayan Garhwal University, Dhaid Gaon, Block Pokhra, District Pauri Garhwal, Uttarakhand.

[verification@hgu.ac.in](mailto:verification@hgu.ac.in)

The Verification process takes two weeks.

### Mandatory requirements of particulars for Degree/ Marksheets Verification

1. Name of the Student :.....
2. Examination Passed :.....
3. Year of Passing :.....
4. Enrollment no. :.....
5. Roll no. of the Final Year Examination :.....
6. Faculty/ Department :.....
7. Postal Address/ Email ID. of Agency/ Head of Institution/ Embassy/ High Commission/ Any Other agency specified by the Academic Council :.....

### **Fee for Verification**

The fee for the verification of Degree Certificate/ Marksheet is to be made through Demand Draft in Favour of **Registrar, Himalayan Garhwal University**, payable at **Dehradun** or Cash with the Chashier, Himalayan Garhwal University, Uttarakhand

**Fees:-**

**Rs.2500/- (Two Thousand Five Hundred only) Per Degree Certificate/ All Marksheets of Individual candidate Issued.**

**Note: If any Agency willing to verify both Degree & Marksheet will have to submit D.D. of Rs. 5000/-**